

## Neighborhood Street Closure/Block Party Application

**Application and payment of fees for this permit should be made at least 30 days prior to your event. Permit fee is \$50.00. Checks should be made payable to the City of Greensboro.**

**\*\*All other requests for special events should be made using the Application for Special Events Permit form.\*\***

**Event Name/Reason for Street Closure:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_ **Inclement Weather/Rain Date(s):** \_\_\_\_\_

**Streets Requested to be Closed:**

**A. Name of street to be closed:** \_\_\_\_\_

Beginning Point/Intersection: \_\_\_\_\_

Ending Point/Intersection: \_\_\_\_\_

Start Date of closure: \_\_\_\_\_ Beginning Time: \_\_\_\_\_

End Date of closure: \_\_\_\_\_ Ending Time: \_\_\_\_\_

**B. Name of street to be closed:** \_\_\_\_\_

Beginning Point/Intersection: \_\_\_\_\_

Ending Point/Intersection: \_\_\_\_\_

Start Date of closure: \_\_\_\_\_ Beginning Time: \_\_\_\_\_

End Date of closure: \_\_\_\_\_ Ending Time: \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### Street Closure Guidelines:

- Closure Times: Streets are only permitted to close and open according to times listed on the Special Event Permit.
- Closure Set-Up: Executing the street closure must be done by Law Enforcement Officers only.
- Fire Lane: 20' Wide Fire-Lane must be maintained throughout all street closures
- Vendors: All festival vendors should be contained within street closure, not on sidewalks.
- Handicap Sidewalk Ramps: Handicap Sidewalk Ramps should remain unblocked throughout closure.

**Notification:** Event Producer must utilize the attached notification forms to inform any businesses or residences of the event details at least 15 days prior to the event. Proof of notification form distribution will be required.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### RETURN COMPLETED APPLICATION TO:

**Josh Sherrick, Special Events Manager, City of Greensboro Special Events Department**  
**1001 W. Fourth St., Greensboro, NC 27405**  
**Phone: (336) 373-4572, Email: [joshua.sherrick@greensboro-nc.gov](mailto:joshua.sherrick@greensboro-nc.gov)**